



**DUBAI  
BRITISH  
SCHOOL**  
EMIRATES HILLS

# Toilet Policy

This procedure is reviewed annually to ensure compliance with current regulations

Approved/reviewed by	
Head of Primary	
Date of review	August 2023
Date of next review	August 2024



## SUBJECT: Toilet Policy

### EXPECTATIONS

Dubai British School (DBS) actively supports the provision of open access to well-maintained, clean, private and safe toilet facilities throughout the school day.

The school also recognises that 'accidents', both urinary and faecal incontinence, as well as vomiting do occur at times and our aim is to minimise any embarrassment or trauma in any way to the child.

**All children should be fully toilet trained (both urinary and faecal) in order to start school in September. As per the letter parents signed prior to admittance which confirms:** All children must be toilet trained before they commence at DBS, including telling an adult when they need to go, wiping themselves and dressing afterwards. If the class teacher is concerned with the frequency of accidents, then the child must stay at home until the parents are confident that they can return to school fully toilet trained.

### AIMS

- To maximise access to children's toilet facilities during the day to promote the health and wellbeing learning opportunities of all.
- To provide good quality toilet facilities.
- To minimise the feelings of inadequacy due to incontinence.

### RATIONALE

- Dubai British School (DBS) recognises that well-maintained, easily accessed toilet facility, where children and staff feel safe and comfortable, are essential for health, wellbeing, and learning.

### OBJECTIVE

Responsibility of the school:

- To ensure that this policy is both accepted and upheld by the whole school Community - Management, Teaching staff, Administration staff, Students, Parents, Support staff, cleaning and Ancillary staff.
- To keep all toilets open and available to children and staff throughout the school day.
- We allow children access to toilet facilities at all times with permission from an adult. We recognise that toilet needs are highly individual and do not conform to regimental timetables.
- To ensure that the toilet and washroom facilities are suitable for the range of anticipated users, including children with disabilities and special needs.
- To ensure the toilet and washroom facilities cater for the needs of all children from ethnic and religious communities, and ensure these needs are met in a sensitive, informed and appropriate manner.
- To ensure that the toilet facilities provide visual privacy for users.
- To ensure that all toilet areas have properly maintained supplies, at all times, of water, soap, hand drying facilities and toilet tissue, provided at a convenient height.
- To encourage children to respect the policy laid down. Leave toilets clean after use thus showing respect for others.
- To implement and maintain annual reviews of the policy and monitor its effectiveness.

## Responsibility of the students

- Students must use the toilet facility only when genuinely needed and must not spend extra, unnecessary time in the washrooms.
- Students are not permitted to use their devices in the washroom for any purpose ---calling, photography, and videography.
- Students must not vandalise the toilets by damaging facilities or writing graffiti anywhere in the toilet premises.
- Students must respect the support staff and not speak rudely to them.
- Students must respect other students using the toilets and not bully, intimidate or hurt anybody.

## ACCIDENT PROCEDURE

1. If a child has an accident which involves urine only while at school, a teaching assistant / teacher will direct and assist the child into a set of dry clothes. All children (FS1, FS2) should keep a change of clothes in their cubbies. Some spare clothes are kept in school in case a child does not have his/her own. These should be returned to school, washed.
2. If a child is soiled on the first occasion, they will be escorted to the toilet and assisted to change by a Teacher/Teaching Assistant. The teacher will inform the parent. Soiled clothes will be sealed into a bag, then taken home for washing.

Parents will be asked to come in and change any children who soil on more than one occasion.

## Confidentiality

Staff at DBS are aware that medical information about individual children is private. Parents at the school are aware that there may be circumstances where their child's personal sensitive information will be shared between the school and health care professionals. In each case, the decision upon the extent of any disclosure within the school is carefully considered and minimised.

Please Note

**If the child has frequent accidents in school, the Principal reserves the right to request the child's withdrawal from the school until they are fully continent.**